



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

| 1. Your organisation or group | | | |
|--|--|--|---------------|
| Name of organisation | Christ Church, East Kennett | | |
| Contact name | | | |
| Contact address | | | |
| Contact number | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"></td> <td style="width: 30%; text-align: center;">e-mail</td> </tr> </table> | | e-mail |
| | e-mail | | |
| Organisation type | <p>Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/></p> <p>Other, please specify Church Community</p> | | |
| 2. Your project | | | |
| Project Title/Name | Pew cushions for seating | | |
| What is your project about and what does it aim to achieve? | <p>The local school in our village recently closed (it has merged with the school building in Lockeridge), so there is now no community venue in the village. We propose to use the church for community functions (eg village parish meetings, talks, non-church social functions) and we need to make the facility more practical, adaptable, and more comfortable (rather than hard wooden pews!)</p> | | |
| <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i> | | | |
| In which community area does your project take place? (Please give name – see section 3 of the grants pack) | Marlborough | | |
| I/we have discussed our project with the town/parish council? | <p>Yes <input checked="" type="checkbox"/> Date 21/09/11 with parish meeting chairman & parochial church Council No <input type="checkbox"/></p> | | |
| I/we have discussed our project with our Wiltshire councillor? | <p>Yes <input type="checkbox"/> Date No <input checked="" type="checkbox"/></p> | | |

| | |
|---|---|
| Where will your project take place? | Christ Church, East Kennett |
| When will your project take place? | As soon as we have sufficient funds |
| How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? Important: Please do not type/write in paragraphs – This section is limited to 1200 characters only (inclusive of spaces) | <p>When the school closed in the summer we realised that there would be nowhere for the villagers to meet for parish meeting, social gatherings, events, talks etc (we previously used the school), making the church (which is the only alternative building in the village) more adaptable could awake the community spirit to continue to strive and develop.</p> <p>In addition to installing pew cushion runners, we will remove some pews, a redundant harmonium and some shelving etc to create more space for village activities – the cost of this will be met by voluntary time and energy by the villagers, free of charge</p> |
| How many people will benefit from your project? | All the villagers (90+) potentially |
| How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no. | Involving local people in a village community initiative |
| To be completed ONLY where town/parish councils are making an application | |
| Is your project one which parish/town councils have powers to raise local taxes to fund? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Could your project be funded from your reserves? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form) | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Any other information about your project. | |

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are: The church building responsibility is under the auspices of 2 church wardens (both male, over 50)

| | | | | |
|----------------------------------|------|----------------------|--------|----------------------|
| Over 50 years | Male | <input type="text"/> | Female | <input type="text"/> |
| 25 – 50 years | Male | <input type="text"/> | Female | <input type="text"/> |
| Under 25 years | Male | <input type="text"/> | Female | <input type="text"/> |
| Disabled People | Male | <input type="text"/> | Female | <input type="text"/> |
| Black and Minority Ethnic people | Male | <input type="text"/> | Female | <input type="text"/> |

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?
N/A

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We will be seen to have enabled and encouraged parish, community events in the village in a practical way

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Community Foundation for Wiltshire

£1600

App being considered

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

| 4. Information relating to your last annual accounts (if applicable) | | |
|--|---------------------|-------|
| Year ending: | Month: | Year: |
| A - Total income: | £ See attached Memo | |
| B - Minus total expenditure: | £ | |
| Surplus/deficit for year: (A minus B) | £ | |
| Free reserves currently held: | £ | |

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

| Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc. | | Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C) | | |
|---|--------------|--|-----|-------------|
| | | | P/C | |
| Safeoam quotation attached | £1688 | Own fundraising/reserves | | £844 |
| | £ | | | £ |
| | £ | Parish/town council | | £ |
| | £ | | | £ |
| | £ | Trusts/foundations | | £ |
| | £ | | | £ |
| | £ | In kind | | £ |
| | £ | | | £ |
| | £ | Other | | £ |
| | £ | | | £ |
| | £ | | | £ |
| | £ | | | £ |
| Total Project Expenditure | £1688 | Total Project Income | | £844 |
| Total project income B | | £844 | | |
| Total project expenditure A | | £1688 | | |
| Project shortfall A – B | | £844 | | |
| Grant sought from Wiltshire Council Area Board | | £844 | | |
| Bank Details | | | | |
| Please give the name of the organisations' bank account e.g. Barclays | | | | |
| Please give the title name of the organisations' bank account e.g. current | | | | |

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
See letter
- Terms of reference/constitution/group rules
See letter
- Evidence of ownership/lease of buildings and/or land
See letter

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
n/a
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 05/12/11

Position in organisation: Church Warden

Please return your completed application to the appropriate Area Board Locality Team (see section 3)